

COMMUNITY LEARNING SPACE PROJECT
Canada's Technology Triangle – Pilot #2
Committee Meeting

Thursday, August 8, 2002
1:00 pm – 4:00 pm
Waterloo Region Building, Room 218
150 Frederick, Kitchener

Present:

Kathy Bissell	City of Kitchener
Mara Grant	City of Kitchener
Shirley Fenton	University of Waterloo, Computer Systems Group
Patricia Rutter	City of Waterloo
Thom Ryan	Canada's Technology Triangle
Jennifer Uttley	University of Waterloo, Computer Systems Group

Regrets:

Trudy Beaulne	Social Planning Council of Kitchener-Waterloo
Leah Bozic	City of Cambridge
Doug Mulholland	University of Waterloo Computer Systems Group

a. Welcome

Shirley welcomed everyone to the meeting. Thom reported that Leah had sent her regrets and would support the decisions made at this meeting.

b. Review of Agenda and Minutes of Last Meeting

There were no changes made to the agenda for this meeting and minutes from July 17, 2002.

c. Discussion of CTT Data Needs and Development

Thom provided an overview of the discussions to date and suggested that the project objectives be decided at the meeting so that the technical development can move forward. Further meetings of all should not be required but email will be used for feedback during the project.

Shirley provided the project background and described the current state of existing pilot learning spaces (Employment Support, WRAC). Along with the CTT pilot, the project will develop learning spaces for two additional pilot partners: one devoted to rural areas of the Waterloo Region and one focused on quality of life indicators. A sustainability plan is part of the project so that there will be life to the applications developed once the research project ends.

Kathy asked what the city's role is in the project.

The EDOs and CTT are being asked for permission to access the CTT data, to develop and prioritize the project objectives and provide feedback via email at checkpoints during the project.

The project should deliver new features to the CTT site. Discussion centered on geo-mapping that could show where a business or vacant land is situated but could also answer a request such as "show all vacant sites within 10 KM of Budd".

Currently a client can view an individual Business Directory record on the CTT site. A search form is provided to locate a business but it can be difficult to use because there are many fields. A simpler way to find information might be useful

d. Discussion of CTT Pilot Objectives

Based on the discussion, objectives for the pilot were prioritized as follows:

1. Geo-mapping capabilities for business, real estate and land information directories
2. Online business directory survey information forms for updating business data.
3. Integration with Loopnet to directly send notification to EDO's when a change is made. EDOs would review the record and then update.
4. Community profile enhancement - interactivity
5. Use indexing to make public search easier
6. Broader integration of learning spaces to better share information (e.g. Research Park might have a template to their data from CTT).

e. Next Steps and Timelines

a) By Friday August 9th Thom will:

- Establish a mail group.
- Confirm project objectives
- Send a contract form outlining ownership to be signed by CTT and CSG

b) Thom will contact Trike to give permission for CSG to access the CTT data and permit CSG to keep a copy of the data locally for development.

c) Thom will investigate access to the Region's maps.

d) CSG will provide interactive feedback on the development by mid-to-late September.

f. Other

None.